

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Regular Meeting with Addendum
October 28, 2019

1. **CALL TO ORDER**

2. **ROLL CALL**

Notice of this meeting was given in accordance with the provisions of Policy 1.450 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

3. **OPENING CEREMONIES**

A. Pledge of Allegiance.

4. **INFORMATIONAL ITEMS**

Forestlawn Presentation

5. **REVIEW OF OPEN QUESTIONS**

6. **COMMENTS FROM THE PUBLIC**

7. **APPROVAL OF THE AGENDA WITH REMOVAL OF CLASSIFIED SUBSTITUTE ITEM C**

19-204 Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approves the agenda.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

8. **TREASURER'S BUSINESS**

A. **REPORTS**

B. **BOARD MINUTES**

19-205 1. Mrs. Czech moved, seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approves the minutes from the following agenda(s).

Regular Meeting-- September 23, 2019

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

- 19-206** 2. Mrs. Miller moved seconded by Mrs. Czech Mrs. Czech moved, seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approves the minutes from the following agenda(s).

Yes: Mrs. Czech, Mrs. Jensen, Mrs. Miller

No: None.

Abstain: Mrs. DeLuca, Mrs. Lopez

Motion Carried: 3-0

C. PAYMENTS OF BILLS AND FINANCIAL STATEMENTS

- 19-207** Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the enclosed bills and financial statements.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

D. FIVE YEAR FORECAST AND ASSUMPTIONS

- 19-208** Mrs. Lopez moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the attached **October 2019 Five Year Forecast and Assumptions.**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

- 19-209** Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the attached printer/copier lease contract with **MT BUSINESS TECHNOLOGIES, INC.**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

9. SUPERINTENDENT'S BUSINESS

A. PERSONNEL

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RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS

- 19-210** Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:

- a. **Emily Kinser**, BIS Library Paraprofessional requesting an unpaid medical leave of absence beginning October 8, 2019 and returning in approximately 4 weeks.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

CLASSIFIED SUBSTITUTE

- 19-211** 1. Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the following personnel at the appropriate salary schedule rate as per the Negotiated Agreement contingent upon completion of all payroll requirements and current certifications.

- a. **Megan Cwalinski**, Classified Substitute, effective October 29, 2019.
b. **Amanda Harrett**, Classified Substitute, effective October 29, 2019.
d. **Jeremy Smith**, Classified Substitute, effective October 29, 2019.
e. **Chad Tucker**, Substitute Bus Driver, effective October 29, 2019.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

SUPPLEMENTAL

- 19-212** Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel effective for the **2019-20** school year/season contingent upon successful completion of all payroll requirements and current certifications.

- a. **Mary Berner**, BIS 24 Tournament Advisor, Class VII, Step 0.
b. **Ed Dolinar**, BHS Varsity Assistant Boys Basketball Coach, Class II, Step 4.
c. **Rachel Feimer**, BIS Student Council Advisor, Class VI, Step 1.
d. **Zack Fries**, BHS **Volunteer** Wrestling Coach, Class II, Step 0.
e. **Mary Gorski**, BMS Girls Basketball Coach, Class III, Step 0.
f. **Seth Houston**, BHS Assistant Varsity Wrestling Coach, Class II, Step 4.
g. **Matthew Mahnke**, BHS Head Varsity Bowling Coach, Class IV, Step 0.
h. **Ivan Mendoza**, BHS **Volunteer** Wrestling Coach, Class II, Step 0.
i. **Kim Metzger**, BIS Mock Trial Advisor, Class VII, Step 0.
j. **Mitch Rion**, BIS Sphere Olympics Advisor, Class VII, Step 0.

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No: None.
Motion Carried: 5-0

PARENT/COMMUNITY VOLUNTEER(S)

19-214 Mrs. DeLuca moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve the following individual(s) to serve as volunteers at no cost to the district for the 2019-20 school year/season.

- a. **Kristen Feliciano**, Parent/Community/Band Volunteer, at no cost to the district, effective October 29, 2019.
- b. **David Poszgai**, Parent/Community Volunteer, at no cost to the district, effective October 29, 2019.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

ADMINISTRATIVE

***19-215** 1. Mrs. DeLuca moved seconded by Mrs. Millet that the Sheffield-Sheffield Lake Board of Education approve agreement labeled Document 1A.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

***INDICATES ADDENDUM ITEM**

C. OTHER

19-216 Mrs. Czech moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the attached **VOLO ASAP (ACTIVE SHOOTER AWARENESS PROGRAM) SYSTEM CONTRACT** as per the attached.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

19-217 Mrs. Czech moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the **BHS ROBOTICS COMPETITION FIELD TRIP**, on December 13-15, 2019 in Grandville, MI, as per the attached.

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Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

- 19-218** Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the AMERICAB TRANSPORTATION, INC. AGREEMENT as per the attached.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

- 19-219** Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the attached NORTHERN BUCKEYE EDUCATION COUNCIL QUOTE to purchase a video surveillance upgrade at Brookside Intermediate School.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

- 19-220** Mrs. Czech moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the attached NORTHERN BUCKEYE EDUCATION COUNCIL QUOTE to purchase an upgrade for the door access server at Brookside High and Brookside Middle School.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

10. STANDING COMMITTEE REPORT

1. Joint Vocational School – Sandy Jensen
2. Athletic Counsel – Lisa Miller
3. Legislative Liaison – Amy DeLuca
4. Endowment Fund – Pat Czech
5. S.A.L.T. – Sandra Jensen
6. Finance Committee – Sheila Lopez

11. ADJOURNMENT

- 19-221** Mrs. DeLuca moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education adjourns.

Time: 7:00 PM

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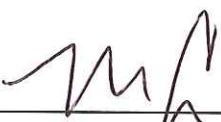
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Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0



Michael A. Pissini, Treasurer

Mrs. Sheila Lopez, President

The next meeting will be on November 25, 2019 at 5:30 PM at the Administration Center.